

Organizational Meeting of the Glenn Public School District Board of Education

Minutes

January 3, 2023 at 5:15 p.m.

- I. Meeting Called to order at 5:15
- II. Roll Call of the Board of Education
 - A. Present - A. Brush, N. Mika, K. Poolman
 - B. Absent -
- III. Adoption of the Agenda
 - A. Adoption of the Agenda
 - B. Approval of December 6th Minutes
 - C. Motion by N. Mika and supported by A. Brush to **approve the consent agenda items.**
Aye - 3, Nay - 0: Motion passed
- IV. Opportunity for Community Comment
 - A. Micah Perkins - West Michigan Construction Alliance
- V. Establish Board Officers
 - A. President - Preside over meetings, conduct voting and motions
 1. Motion by N. Mika and supported by A. Brush to **elect Kevin Poolman as Board President.**
Aye - 2, Nay - 0: Motion passed
 - B. Secretary - Review minutes, correspondence, and resolutions
 1. Motion by K. Poolman and supported by A. Brush to **elect Natalie Mika as Board Secretary.**
Aye - 2, Nay - 0: Motion passed
 - C. Treasurer - Review financial statements and fund balances
 1. Motion by K. Poolman and supported by N. Mika to **elect Amber Brush as Board Treasure.**
Aye - 2, Nay - 0: Motion passed
- VI. Adoption of schedule for regular board meeting dates for the fiscal year
 - A. Time and place
 1. Motion by K. Poolman and supported by N. Mika to **meet on the 2nd Monday of the month starting March, 2023..**
Aye - 3, Nay - 0: Motion passed
- VII. Procedures for conducting board meetings
 - A. Agenda preparation - Agenda to Board Members week before meeting
 - B. Public Participation - Move Public Comment and Guidelines to end of Agenda
 - C. Rules of Order - Robert's Rules
 - D. Actions requiring roll call vote
 - E. Motion by N. Mika and supported by K. Poolman for **conducting board meetings.**
Aye - 3, Nay - 0: Motion passed

- VIII. Compensation System for Board Members
- A. Motion by K. Poolman and supported by A. Brush for **board member compensation of \$30 per member per board meeting.**
Aye - 3, Nay - 0: Motion passed
- IX. Reimbursement of Board Member Expenses
- A. Motion by K. Poolman and supported by N. Mika for **board member reimbursement of trainings, expenses, and mileage as submitted and approved.**
Aye - 3, Nay - 0: Motion passed
- X. Procedure for filling vacancies on the board
- A. Motion by A. Brush and supported by N. Mika for **filing board member vacancies per board policy.**
Aye - 3, Nay - 0: Motion passed
- XI. Depositories for school funds
- A. Huntington
 - B. Motion by A. Brush and supported by N. Mika to **deposit school funds to Huntington Bank.**
Aye - 3, Nay - 0: Motion passed
- XII. Approval of Annual Retainer Contracts
- A. Law Firm - Thrun
 - B. Auditor - Maner Costerisan
 - C. Motion by K. Poolman and supported by N. Mika **to approve annual retainers.**
Aye - 3, Nay - 0: Motion passed
- XIII. Adjournment
- A. Motion by K. Poolman and supported by N. Mika to **adjourn the meeting at 5:40.**
Aye - 3, Nay - 0: Motion passed